

BY-LAWS
OF
CEDAR VALLEY UNDERWATER RESCUE UNIT

ARTICLE I

GOVERNMENT

Section 1. Board of Directors; The Board of Directors will consist of five (5) persons who will be elected for a term of three (3) years each.

Section 2. Terms: The terms of office of the directors will be staggered so that no more than two (2) directors are elected each year. The initial directors will, by lots, elect two (2) directors to serve for one (1) year, two (2) directors to serve for two (2) years, and one (1) director to serve for three (3) years. Each director elected thereafter will serve until his term has expired, or until his successor has been elected and qualified.

Section 3. Elections: At the regular annual meeting of the membership, the members of the organization qualified to vote as hereinafter provided, will elect directors to replace those directors whose terms are expiring.

Section 4. Officers: The officers of this organization will consist of a President, Vice President, Secretary, Treasurer and Member at Large, who will be elected from the Board of Directors, except that the directors may, but resolution, provide for an acting Treasurer who is not a member of the Board of Directors. The President will preside at all meetings of the Board of Directors, and in the event of his/her absence or disability, the Vice President will act in his/her stead. The officers will have the powers and duties usually pertinent to the offices which they hold, and such other and further powers as may be conferred upon them by the Board of Directors.

Section 5. Election of Officers: Officers of this organization will be elected by the Board of Directors at the first meeting of the Board of Directors following the annual meeting of the membership of this organization.

Section 6. Agents and Employees: The Board may, from time to time, hire agents or employees in addition to the officers of the corporation, and may by resolution, provide that the said agents or employees shall have all or any part of the authority granted to an officer of the corporation by Section 1 of this article.

ARTICLE II

MEETINGS

Section 1. Annual membership meeting: There shall be a regular annual meeting of this corporation, held on the third (3rd) Tuesday of November of each year, at such time and place as the Board of Directors shall designate, notice of which shall be given to each member at least ten (10) days prior thereto, by mailing notice thereof to him/her at his/her usual place of residence.

Section 2. Other Meetings: The Board of Directors may, by resolution, provide for such other and further meetings of the memberships as they shall deem necessary, and shall by resolution, provide for such notice as they deem necessary of such meetings.

Section 3. Quorum: A quorum of the membership at any annual meeting shall consist of at least twenty-five (25) percent of the current members of the organization.

ARTICLE III

MEETING OF THE DIRECTORS

Section 1. Regular Meetings: The Board of Directors shall have a least one (1) regular meeting each year, which will be held immediately following the annual membership meeting. The Board of Directors may, by resolution, provide for such other and further meetings as they deem necessary.

Section 2. Special Meetings: The Board of Directors will further meet at the call of the President, or at the call of any three (3) members of the Board of Directors.

Section 3. Notice of Regular Meetings: No notice of any regular meeting of the Board of Directors, provided for by these by-laws, or by resolution duly adopted by the Board of Directors, need be given, other than by the by-laws or by the resolution.

Section 4. Notice of Special Meetings: Notice of special meetings may be personally delivered to each Director, in writing, at least twenty-four (24) hours prior to the time set for the meeting. Notice of any special meeting of the Board of Directors may also be given to each Director by depositing a written notice thereof in the United States Mail, addressed to each Director at his/her last known address, by certified mail with the correct postage affixed, at least forty-eight (48) hours prior to the time set for the said meeting. Directors may also be notified by telephone at least three (3) days prior to the time set for the said meeting.

Section 5. Quorum: Three (3) Directors shall constitute a quorum for a meeting of the Board of Directors.

Section 6. Place of Meetings: All meetings of the Board of Directors shall be held at the registered office of the corporation, unless notice to the contrary is given, as provided for in the calling of special or regular meetings.

ARTICLE IV

BUSINESS OF THE CORPORATION

Contracts, agreements and conveyances shall be executed in the name of the corporation, with the approval of the Board of Directors by the president. In the event that the President is unable to act, the Vice president shall act in his/her stead, and so on down the line, with the Secretary being next in charge, followed by the Treasurer, and finally, the Member at Large.

ARTICLE V

COMMITTEES

The Board of Directors may, by resolution, provide for such committees made up of members of the organization, and/or members of the Board of Directors, as they deem necessary or convenient for the operation of the corporation, and the conduct of its business, and may further grant to the said committees, by resolution, such power and authority as the Board of Directors deems necessary or advisable.

ARTICLE VI

SEAL

This corporation shall have no seal.

ARTICLE VII

MEMBERSHIP

Classes of Members: There are hereby created the following classes of members in this organization, each of which will have the rights and privileges indicated:

A. Active Members: Only active members of the corporation shall be entitled to hold office in the corporation, or vote on those matters on which members of the corporation are entitled to vote. Any person who is a certified SCUBA diver may become an active member of the corporation, upon recommendation of the Board of Directors, approval of the membership, and payment of any membership dues required.

B. Associate Members: Any person not qualifying for active membership, but wishing to associate himself/herself with this unit, may apply for an associate membership in the unit.

Associate members shall not be entitled to vote or hold office in the corporation, but they shall be entitled to attend membership meetings and training sessions, and participate in such other unit activities as they are qualified, and as provided for in the operating rules and regulations of the unit.

C. Contributing Members: Any individual, firm, or corporation making a substantial contribution toward the goals of this unit may, at the discretion of the Board of Directors, be designated a contributing member, with such rights as may be conferred by the Board of Directors, except that a contributing membership shall in no event entitle the holder thereof to vote on any of the affairs of the corporation.

ARTICLE VIII

RULES & REGULATIONS

The Board of Directors may adopt rules, regulations, and specific procedures to be followed concerning the operation of this unit. These rules may include, but are not necessarily limited to, the use of equipment, the methods and procedures to be followed in search and recovery operations, the designation of field commanders for search and recovery operations, the types of operations which will be undertaken by the unit, the priority to be given requests for assistance by the unit, the area the unit will serve, and conditions upon which such service shall be rendered.

ARTICLE IX

DUES

The Board of Directors, with the approval of the majority of the membership, may set membership dues. Dues may not be imposed upon, increased, or changed for any class of members without the consent of the members of said class, regardless of whether that class of members is entitled to vote on other matters.

ARTICLE X

AMENDMENTS

These by-laws may be altered, amended or repealed, and new by-laws may be adopted by the Board of Directors at any regular or special meeting of the Board of Directors.

AMENDMENT TO ARTICLE VII (MEMBERSHIP) - adopted 2/86

The following five classes exist in the Cedar Valley Underwater Rescue Unit:

ACTIVE (Diving Status) - These people must be certified divers. Membership is also contingent upon approval of the Board of Directors, payment of annual dues, and filing of a signed medical form. People in this class wish to be called whenever the unit is summoned for assistance. Active members are entitled to hold office and vote on those matters on which members of the corporation are entitled to vote. Participation at training sessions and attendance at monthly meetings is essential.

ACTIVE (Non-diving Status) - This class has the same rights and privileges as those in the Active (Diving Status) category. It includes those people who do not wish to actually dive for the unit, but who may wish to line-tend or lend other assistance at the divesite. Membership requires approval of the Board of Directors, payment of annual dues, and receipt of a signed medical form. Dive certification is not a prerequisite. Attendance at monthly meetings is essential, and participation at training sessions is highly recommended.

ASSOCIATE - This group consists of those persons not qualifying for Active membership (either category), but wishing to associate themselves with the unit. These members are not entitled to vote or hold office, but shall be entitled to attend membership meetings, training sessions, and participate in such other activities as they are qualified, and as provided for in the operating rules and regulations of the unit.

EMERITUS - People in this class have a long association with the unit, and are members in good standing. They wish to attend meetings, act as advisors, and participate in unit activities as they desire. They shall not hold office, but shall retain voting privileges; and dues are not required. (This status is subject to approval by the Board of Directors).

CONTRIBUTING - Any individual, firm, or corporation making a substantial contribution (monetary or otherwise) toward the goals of the unit shall be considered a contributing member, at the discretion of the Board of Directors. Members in this class shall not, under any circumstances, be entitled to vote or hold office.

AMENDMENT TO THE BY-LAWS (NEW) - ARTICLE XI (MEDICAL) - adopted 3/14/88

The board of Directors may request and require additional and/or updated medical evaluations of any member at any time (at the member's expense), if deemed necessary by the Board of Directors.

**MEMBERSHIP REQUIREMENTS
CEDAR VALLEY UNDERWATER RESCUE UNIT**

All new members will be on probationary status for a minimum of one year. This period will be waived at the Board's discretion. The Board reserves the right to dismiss or accept a member for full status at any time during the probationary period.

Members must meet the following requirements in order to be eligible for active diving status.

1. Must be at least 21 years old or, for ages 18-21, must have successfully completed the PADI Rescue Diver and IADRS Dive Rescue I training or other Board-approved training courses
2. All new members over legal age must complete at least one of the two courses
3. Must submit a photo copy of his/her C-card
4. Must pass an interview by the Board

**INTERVIEW QUESTIONS
FOR PROSPECTIVE MEMBERS
CEDAR VALLEY UNDERWATER RESCUE UNIT**

1. How would you define teamwork?
2. Why are you a good team worker?
3. What will you gain personally by being a dive team member?
4. Are you available and willing to train with the team even though you are not being paid to do so?
5. Are you available for dive calls that may come at any time, day or night?
6. How have you or how do you think you would deal with situations involving death or dead bodies?
7. Give some examples of stressful situations that you have handled.
8. How does your family feel about you being on a dive team?
9. What would your family's response be to your being in hazardous situations? Can we call them?
10. Do you get along well with others?
11. Do you have any diving experience? If so, describe it.
12. What sort of high school or college sports did you participate in? Hobbies or pastimes?
13. Why should you be accepted on the dive team?
14. What do you see as the purpose of the Unit?
15. What aspects of being a member do you anticipate liking the most?
16. What aspects of being a member do you anticipate disliking the most?
17. What aspects of diving do you like the most?
18. What aspects of diving do you dislike the most?
19. What else may qualify you for membership in the Unit?
20. What position are you looking to fill on the team?